



Microsoft Teams for Education

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Microsoft Teams

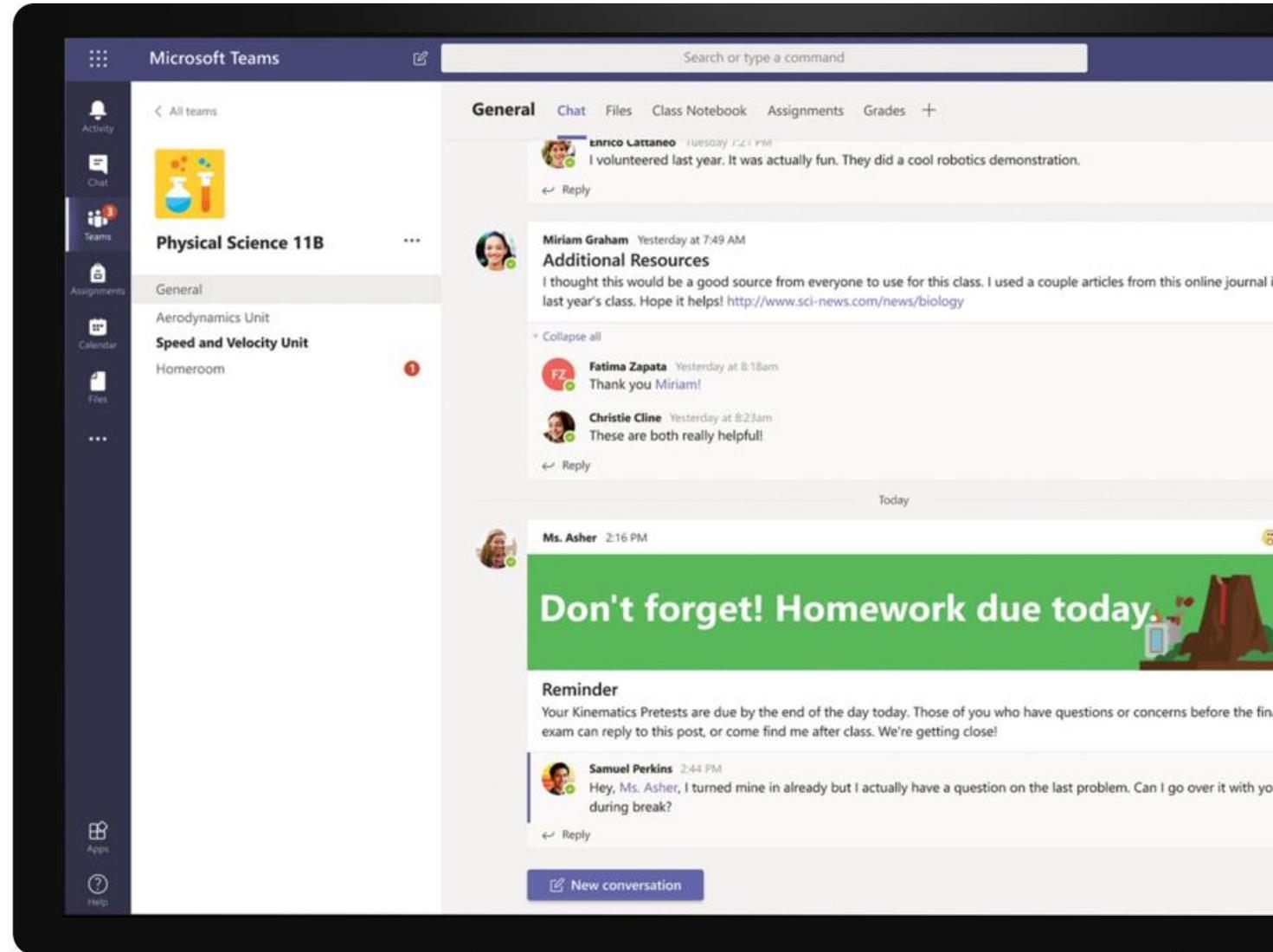
The digital hub that brings conversations, content, assignments, and apps together in one place

Create collaborative classrooms

Personalize learning with assignments

Connect in Professional Learning Communities (PLCs)

Streamline staff communication



There's a team for everyone.



Classes



PLCs



Staff



Anyone

Designed for education

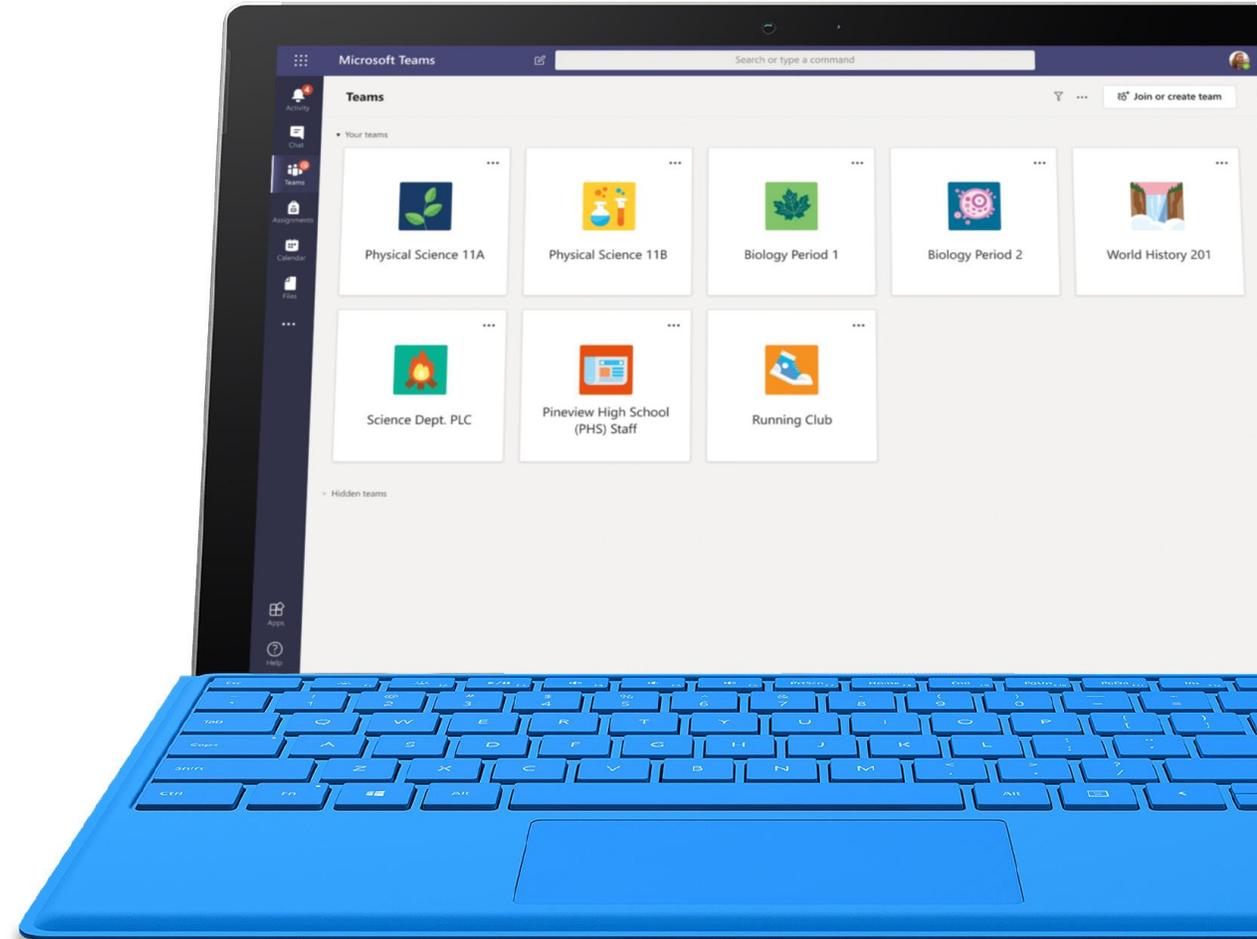
Create collaborative classrooms that save teachers time and better engage students in modern learning

Personalize Learning by assigning tailored lessons and providing transparent feedback

Connect educators in professional learning communities to improve teaching skills with built-in PLC Notebooks

Customize and extend the classroom with 3rd party education apps or build your own

Streamline staff communication on school-wide initiatives using custom Staff Notebooks



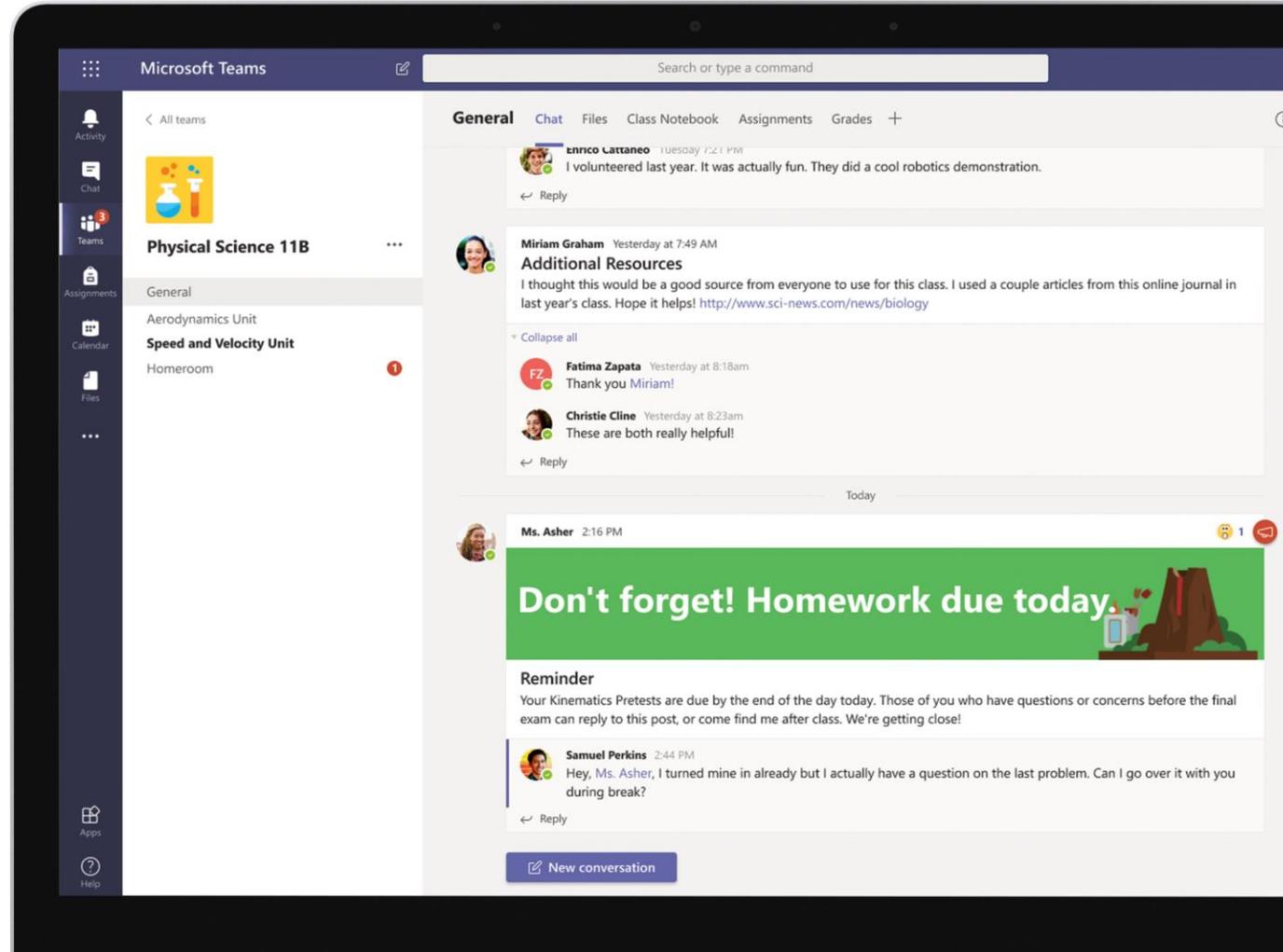
Create collaborative classrooms

Save time with automatically populated class rosters using School Data Sync

Stay organized with built-in OneNote Class Notebooks and organize content your way

Empower student voice with rich conversations, video, and content

Easily create and share content with embedded Office 365 apps and files



Personalize Learning with Assignments

Create and distribute interactive lessons to some or all students in your class

Create robust assignments equipped with resources, activities, and rubrics

Grade easily with tools to provide meaningful feedback so students can iterate on their work

Easily generate read-only links for parents or guardians to review student work

The screenshot shows the Microsoft Teams interface for an 'AP English' team. The 'Assignments' tab is active, displaying a list of assignments. The interface is organized into sections: 'Upcoming', 'Drafts (1)', 'Assigned (5)', and 'Graded (20)'. Each assignment entry includes the title, type (e.g., Essay, Worksheet, Reading), due date, and progress indicators like '16 reviewed' or 'Average score: 24/25'. A 'Create' button is visible at the bottom of the list.

Assignment Title	Type	Due Date	Progress
Anne Frank: Read chapters 22-30	Essay	Due Sept 16th at 9:30am	16 reviewed
Topic sentence and concluding sentence worksheet	Worksheet	Due Sept 16th at 9:30am	19/20 turned in
Finish the first draft of your essay outline and list at least 3 reference materials		Due Sept 18th at 3:00pm	20/20 turned in, 12 reviewed
Write the first page of your essay and share with another student to review	Essay	Due Sept 20th at 9:30am	19/20 turned in
Anne Frank: Read chapters 3-9 (pages 54-132)	Reading	Due today at 3:30pm	12/20 turned in
Make edits to the first page of the essay based on peer feedback and swap papers again		Due Weds at 3:00pm	0/20 turned in
"What is a concluding sentence?" worksheet	Worksheet		Average score: 24/25
"What is a topic sentence?" worksheet	Worksheet		Average score: 23/25

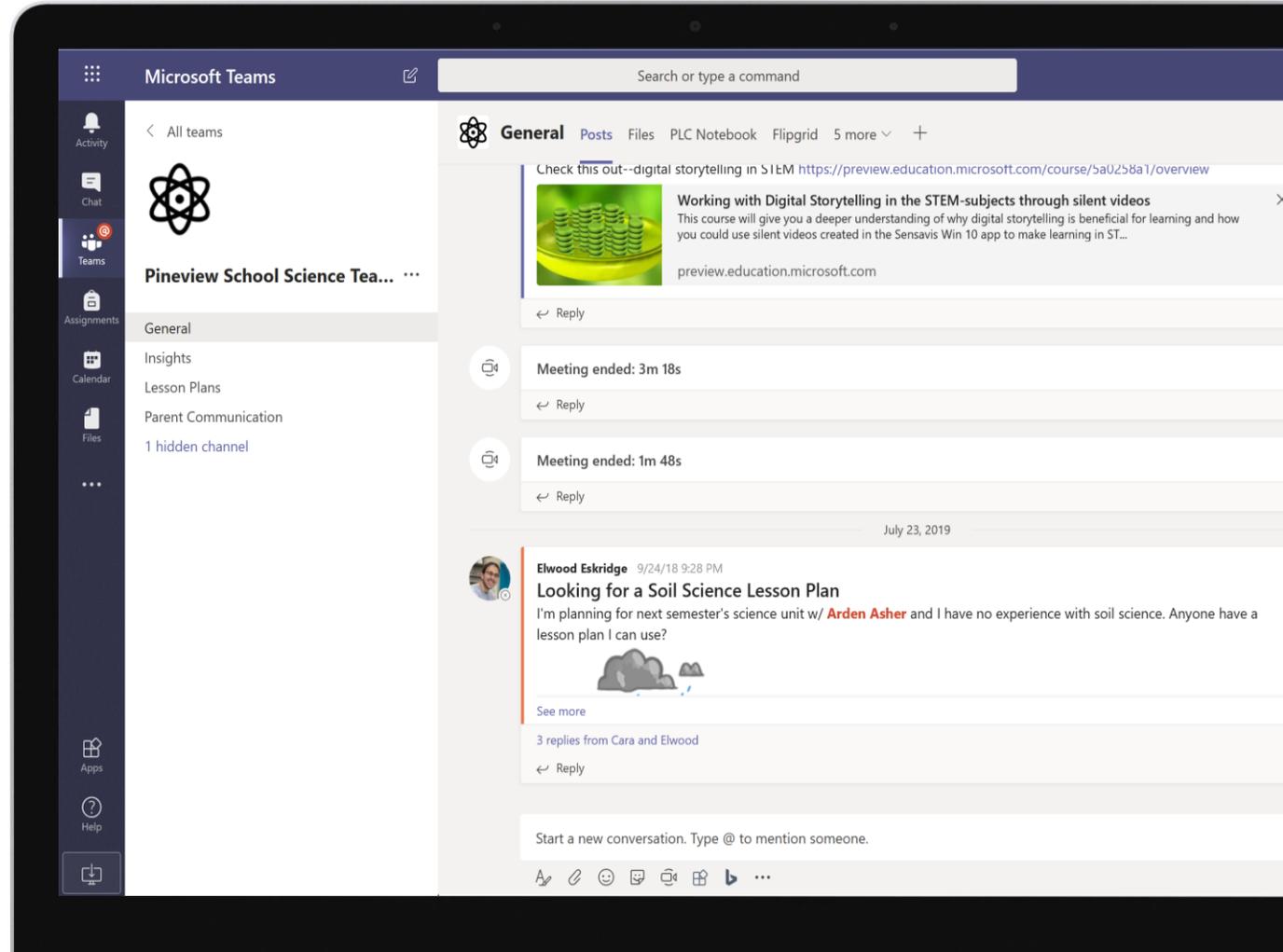
Connect in Professional Learning Communities

Collaborate on lesson plans with built-in OneNote PLC Notebook

Keep educators up-to-date with threaded and persistent chat with collective history

Easily create and share content with embedded Office 365 apps and files

Customize your PLC with both education and workplace tools



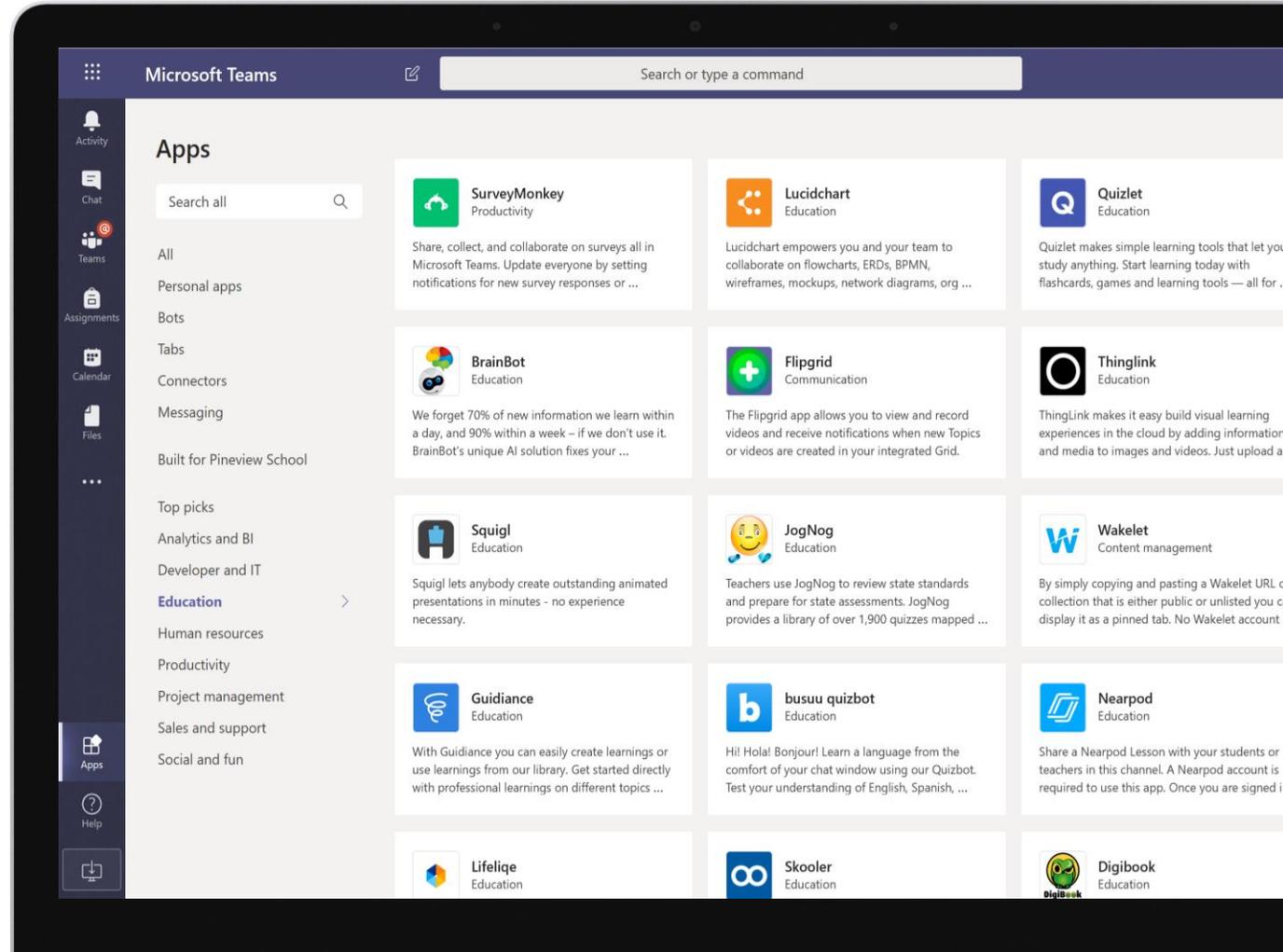
Customize and extend the classroom

Tailor your classroom by bringing in your favorite learning tools

Pin important files to the channel for easy reference and add bots that work your behalf

Build integrations to existing processes using the Teams developer platform

Share content or create assignments directly from your favorite learning tools



Streamline staff communication

Easily schedule and join meetings or make calls from PC, Mac, mobile, or conference rooms

Share desktop and apps with ease, including content from mobile devices

Make meetings more inclusive with automatic live captions and searchable transcripts

Record staff meetings and play back with Stream so you won't miss the meeting



Accessibility in Teams

“Students would rather go without than stand out.

We need to move from assuming access to ensuring access in classrooms.”

—Robin Lowell, Special Education Teacher

Teams is equipped with various tools to make learning inclusive, safe, and fun.

Immersive reader

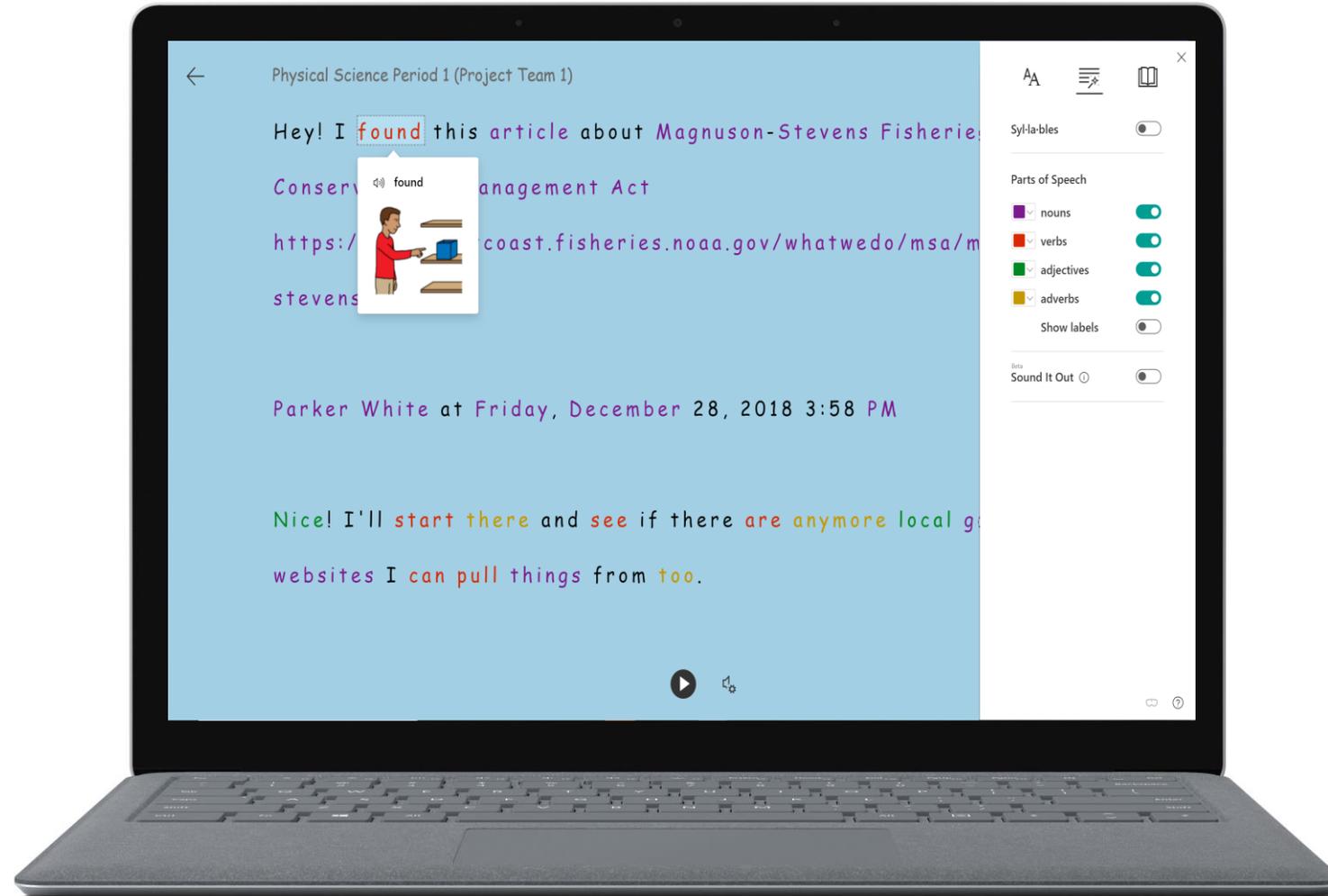
In-line translation

Live captions in meetings

Accessibility checker

Inclusive math

Transcript generator



Enterprise security and compliance

Designed with IT in mind, providing management capabilities for collaboration, meetings, callings, and apps in one place with simple administration

Get **advanced security controls** including data loss prevention, information barriers, retention policies, eDiscovery, legal hold, and more

Meet your obligations to **42 national, regional, and industry-specific regulations** with help from Teams compliance capabilities



Administration

IT pro capabilities



Policy Packages

Collection of predefined policies and policy settings that you can assign to users who have similar roles

aka.ms/teampolicypackages



Group/Team Naming Policy

Restrict students and faculty from creating Teams with arbitrary or inappropriate names

aka.ms/GroupNamingPolicy



Group/Team Lifecycle Management

Automate lifecycle management—particularly expiry when students graduate, classes complete

aka.ms/GroupExpiry



Automated Group/Team Provisioning

Automate creation of Teams before classes start

PowerShell commandlets for Group/Team creation;

aka.ms/TeamsPowerShellCmdlets



Analytics/Reporting

Enhanced Team-level analytics and Admin reporting tools

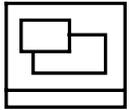
aka.ms/TeamsBasicAnalytics



Live Demo

Administrative Experience Teams for Education

Support for educators



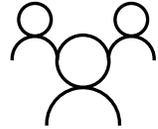
Office Edu Support

[Support.office.com/education](https://support.office.com/education)

Teacher friendly end user support

Videos, screen grabs,
visual guidance

Student help center



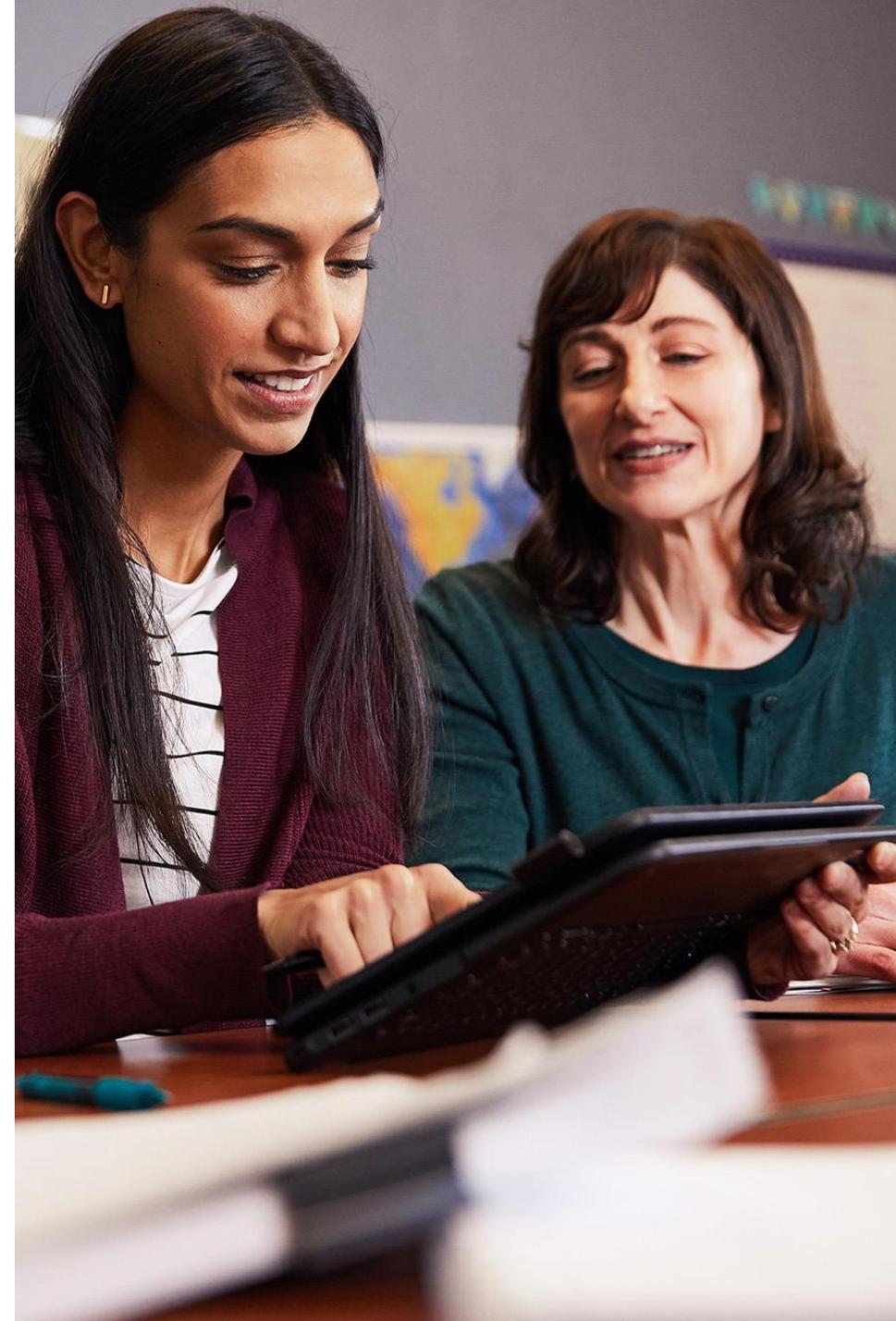
Microsoft Education Community

[Education.microsoft.com](https://education.microsoft.com)

Best practices from the
educator community

Getting started guides on
Teams based on user

Microsoft Innovative
Educator training



Adoption

Teams deployment best practices

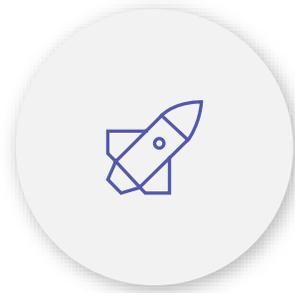


Pilot first

Start with internal IT pilot to test out Teams for everyday work

Get your team ready to support Teams

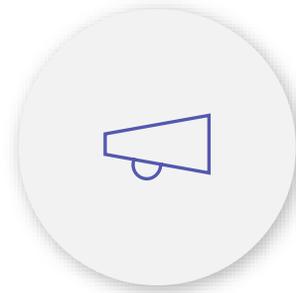
Identify faculty and student champions to pilot Teams



Deploy to all (or, phased if needed)

Once comfortable with Teams and pilot results, enable Teams access for staff, students, and faculty

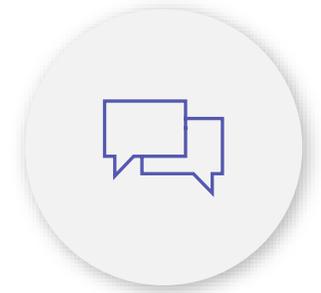
If needed, deploy first to staff /Faculty, then students; or by school/department



Marketing is key

Let the school know about Microsoft Teams!

Utilize marketing templates (banners, e-mail)



Assess and provide feedback

Observe where Teams satisfies your requirements and where it does not

Send us feedback in-product /user voice

Pilot ideas



What many of you are already doing —use Teams internally in IT for project work, collaboration, and issue resolution

Pilot examples:

1. IT Project Coordination (e.g., Teams rollout)
2. IT dept to faculty communications
3. LiveSite issues
4. Org collaboration workspace/announcements



Select different departments to use Teams for their project work and collaboration

Pilot examples:

1. Project coordination
2. Collaboration workspace/announcements
3. Meetings
4. Executive admin groups



Identify faculty champions who are excited about Microsoft Teams in the classroom and in faculty collaboration

Pilot examples:

1. Class section collaboration/communications (incl. Syllabus, Group Project work, Breakout sessions)
2. Inter-department coordination/communications
3. Research project collaboration

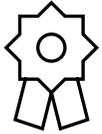


Get Students excited about how Microsoft Teams can help them outside of the classroom. Identify student champions that can use Teams within their extracurricular groups

Pilot examples:

1. Professional Society/Group coordination/collaboration (e.g., Honor Society/Robotics Club)
2. Social/Philanthropic Group coordination/collaboration (e.g., Class Fundraisers, Sprit Week)

Resources for everyone to get started



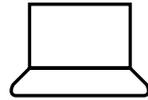
Success with Teams

www.successwithteams.com

Practical guidance

Plan-deliver-operate framework

Checklists, pre-reqs, adoption guides, tools



Teams Edu Quick-start

[Aka.ms/TeamsEduITGuide](https://aka.ms/TeamsEduITGuide)

IT and Tech specialist quick-start guide

Getting Teams loaded for your school



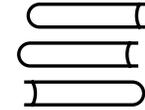
Interactive Demos

[Aka.ms/TeamsEDUGuidedDemos](https://aka.ms/TeamsEDUGuidedDemos)

On-Demand interactive guide

Demos how to use Microsoft Teams

Guides for PLCs, staff collaboration, and more



Adoption Materials

[Aka.ms/AdoptTeamsEdu](https://aka.ms/AdoptTeamsEdu)

Customizable email templates

ready-to-print flyers and posters

Q&A

